

CITY OF PLAINFIELD

PROCEDURES FOR OBTAINING A BUILDING PERMIT FROM THE CITY OF PLAINFIELD

Obtain a building permit application from City Hall or the City Maintenance Supervisor.

Fill out the form on the following page.

Return the application and the permit fee of \$35.00, payable to the City of Plainfield, to City Hall by noon on the Friday preceding the City Council meeting. (City Council meetings are held the second Tuesday of each month.)

After the application is reviewed by the building official, it will be placed on the agenda for the next City Council meeting for approval or disapproval.

If the application is approved, the building official will issue a permit. If the application is disapproved, the applicant will be notified of the reasons.

After a permit is issued, any changes in the plans submitted as a part of the original application need to be filed with the permit.

A permit will become void if work does not begin within 60 days.

Any work that is started before an application is approved by the City Council and before the permit is issued by the building official, will double the permit fee to seventy dollars (\$70.00).

The complete building permit requirements are located in Chapter 155 of the Code of Ordinances of the City of Plainfield, Iowa.

If you have any questions, please do not hesitate to ask any of the City Council members, Mayor, or City Clerk, who can be reached at 276-3449.

PLEASE: CALL IOWA ONE CALL (1-800-292-8989) ATLEAST 48 HOURS BEFORE YOU DIG. IT IS THE LAW.

Setbacks-

Front Yard- 20 feet

Side Yards- 6 feet

Rear Yard- 10 feet

CITY OF PLAINFIELD

APPLICATION FOR A BUILDING PERMIT

Name of Applicant: _____

Address of Applicant: _____

Location of Work: _____

Legal Description
of Property: _____

Proposed Work: _____

Use of Structure: _____

Plans of Work: Please attach a to-scale drawing of the proposed work. Please show all dimensions. Drawing must include size and location of the lot to be built upon, size and location of the building or structure to be erected or altered, distance from lot lines and distance between other buildings on the lot, if any. Please indicate which direction is North on the drawing.

Signature of Applicant

Date Signed

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

____ Approve Date _____ Permit Issued _____

____ Disapprove Fee _____ Official Signature _____